

# **Privacy Policy**

### 1. Introduction

CLC Billing and Coding Concepts, LLC. is committed to protecting your privacy. This Privacy Policy explains how we collect, use, and share your personal information when you visit our website or use our services.

## 2. Information We Collect

We may collect the following types of information:

- **Personal Information**: Includes your name, email address, phone number, and any other information you provide to us.

- **Usage Data**: Information about how you interact with our website, including IP address, browser type, and pages visited.

# 3. How We Use Your Information

We use your personal information to:

- Provide and improve our services.
- Process payments and manage your account.
- Communicate with you, including sending promotional materials and updates.
- Analyze website usage to improve functionality.

# 4. Phone Number Collection and Usage

We collect your phone number solely for customer service purposes. This includes handling inquiries, providing support, and ensuring you have a smooth experience with our services. We do not use your phone number for marketing purposes, and it will not be shared with or sold to third parties for any reason.

### 5. Sharing Your Information

We do not sell, trade, or otherwise transfer your personal information to outside parties, except:

- To trusted third parties who assist us in operating our website and providing services, as long as those parties agree to keep your information confidential. It is required by law to protect our rights or others' rights.

### 6. Cookies

Our website may use cookies to enhance your experience. Cookies are small files stored on your device that help us understand how you use our site and improve your experience. You can disable cookies through your browser settings, but doing so may affect your ability to use certain features of our website.

### 7. Data Security

We implement security measures to protect your personal information. However, no method of transmission over the internet or electronic storage is 100% secure, so we cannot guarantee its absolute security.

### 8. Third-Party Links

Our website may contain links to third-party sites. We are not responsible for the privacy practices or content of those sites.

### 9. Children's Privacy

Our services are not intended for children under the age of 13. We do not knowingly collect personal information from children under 13. If we become aware that we have collected such information, we will take steps to delete it.

#### 10. Your Rights

You have the right to access, update, or delete your personal information at any time. To do so, please contact us at info@clccodingconcepts.com or 1-866-837-7333.

#### 11. Changes to this Policy

We may update this Privacy Policy from time to time. The latest version will always be available on our website. Your continued use of our website constitutes acceptance of any changes.

#### **12. Contact Information**

For any questions about this Privacy Policy, please contact us at info@clccodingconcepts.com or 1-866-837-7333.